

Fact Sheet

END OF TENANCY RESPONSIBILITIES

The following information has been provided to assist you when vacating the property you have been renting through Homes North.

Please note that a final inspection for property damage or cleaning will usually be undertaken once you have removed all belongings and have returned the keys. Any keys given to friends or relatives should also be returned to Homes North.

Rent will continue to be charged on your property until all keys are returned to Homes North.

You have the right to attend the final inspection.

WE ASK THAT BEFORE THE FINAL INSPECTION YOU

- Ensure that Homes North has your new forwarding address, email and phone number.
- Pay your rent until the vacating date.
- Clear all outstanding charges on your rental, water and non rent accounts.
- Return all keys to Homes North including letterbox keys.
- Arrange disconnection of your telephone, electricity and gas supply.
- Re-direct all mail to your new address.

- Find your original condition report, so you can check what is recorded. You should leave your home in the same or better conditions, less fair wear and tear.

ATTENTION TO THE FOLLOWING MATTERS PRIOR TO OUR INSPECTION WILL PREVENT UNNECESSARY DELAYS IN PROCESSING YOUR BOND

- Remove all furniture and personal items from the property.
- The property is to be thoroughly cleaned.
- All floor areas are to be vacuumed, wet areas mopped and carpets to be cleaned.
- Clean all cupboards, shelves, drawers and benches.
- Walls and doors to be cleaned of all marks.
- Stove top, griller, oven and exhaust fans to be cleaned and free of all food stains and grease.
- Windows and sills to be cleaned inside and outside where possible.
- Furniture, curtains or other items included with the property at the time tenancy commenced are to be returned to original positions.
- Clean venetian blinds and wash curtains.
- All garbage, bottles and rubbish to be removed from the premises.
- The garage and/or storeroom to be cleaned,

free of cobwebs and grease marks removed from car space/garage.

- All mould and soap scum removed from bathroom tiles and grouting. Ceiling mould must also be removed in the bathroom.
- Toilet bowl must be cleaned inside and out.

Bathroom and toilet floors must be mopped.

- Lawns and edges trimmed and gardens weeded (this applies to townhouses and houses).

Please note that rent is due and payable until all keys are returned.

If you and Homes North don't agree about the condition at the end of your tenancy, you can contact:

New England & Western Tenants Advice & Advisory Service (NEWTAAS) [1800 836 268](tel:1800836268) or

Northern NSW Aboriginal Tenants Advice & Advisory Service (NATAAS) [1800 248 913](tel:1800248913)

If you have any further questions, please contact Homes North's Armidale office on 6772 5133.



NEED TO CONTACT HOMES NORTH?

Armidale (02) 6772 5133	Glen Innes (02) 6732 3652
Gunnedah (02) 6742 0363	Inverell (02) 6722 5137
Moree (02) 6752 4440	Tamworth (02) 6766 6897
Coledale (02) 6765 8879	www.homesnorth.org