

FACTSHEET: Vacating your property tips

The checklist and information below will assist you in preparing to vacate your property. Some of these may or may not apply to you.

Once you have informed us of your intention to vacate the property in writing, Homes North will let you know the time and date of the final inspection. **We strongly recommend you are present at this inspection, but it is not mandatory.**

It is your duty as the outgoing tenant to ensure the property is returned to Homes North in the same condition as at the start of your tenancy. Failure to clean the premises properly can result in costs to you and deductions from your bond.

If Homes North feels that an item needs attention, you will be given when possible 2 days (48 hours) to remedy it, after which time a professional cleaner/trades person will be employed and the cost(s) deducted from your bond.



Arrange to have the telephone and internet disconnected



Disconnect the electricity, gas and Foxtel from your name (electricity must be on for the final inspection)



Have your mail redirected and supply us with a forwarding address



Return all keys to Homes North, including the letterbox keys



Pay rent up until the vacating date. Rent is charged until all keys are handed back to our office



Cancel all Centrepay/direct debit rental payments



Check your lease agreement and original property condition report and check your property against them



If you have had a pet, you may need to have the property sprayed for fleas



If you have been in your home for more than 12 months, you may need to have the carpets professionally cleaned



Clean windows or arrange a window cleaner



Mow garden, whipper snip and remove all rubbish

Want to know more?

- Contact your local office
- Visit: [homesnorth.org.au](https://www.homesnorth.org.au)
- Emergency after hours: 1300 662 721